

# Texas PTA Leader Orientation Training

Sponsored by Garland ISD Council of PTAs for ALL PTA Officers and Chairmen

Please submit a separate form for each session.

Circle the session you are submitting registrants for:

▶ **SESSION 1**

Saturday, August 27,  
2011  
10:30 AM - 12:30 PM  
*NO Childcare*

▶ **SESSION 2**

Thursday, September  
29, 2011  
7:00 - 9:00 PM  
*No Childcare*

▶ **SESSION 3**

Friday, September 30,  
2011  
9:00 - 11:00 AM  
*Childcare PROVIDED,  
however, NO infants  
(we have no facilities  
for crib babies)*

**YOU MUST PRE-REGISTER AND PRE-PAY FOR THIS TRAINING!**

LATE REGISTRATIONS WILL NOT BE ACCEPTED!!

## What is Leader Orientation Training (LOT)?

LOT is an overview of information that all PTA leaders should know, including:

- The varying levels of PTA (national, state, area, council, local) and how each level relates to the others
- Parliamentary procedures such as the ranking of motions.

## Where Will LOT Training be Held?

### *Session 1*

**Lakeview Centennial High School**  
3505 Hayman Drive  
Garland, TX 75043-1920

### *Sessions 2 and 3*

**GISD Harris Hill Administration Building**  
Team GISD Room on the second floor of the south Annex building  
501 S. Jupiter Rd.  
Garland, TX 75042  
(SW corner of Jupiter Rd and Forest Ln)

## What Does it Cost?

**\$6.00 per person** (each person will attend only ONE session)  
NO REFUNDS WILL BE GIVEN!! However, if one of your registrants is unable to attend, you are welcome to find another PTA member to take their place.

## Is Childcare Available?

We only offer childcare at ONE of the three sessions offered; **Friday, September 30<sup>th</sup>**.  
However, we do *NOT* have facilities to accommodate infants. *Please do not bring crib babies.*

If any of your registrants attending the Friday, September 24th training session will need childcare, please complete the **Childcare Reservation Form** in addition to the LOT Registration Form.

## Is there a Registration Deadline?

Yes! Registration forms – including payment – must be postmarked

- **For Session 1, NO LATER than Wednesday, August 24, 2011.**
- **For Sessions 2 & 3, NO LATER than Saturday, September 24, 2011.**

## Will there be Snacks or Drinks Available?

No, however, you are welcome to bring a drink if you wish. There is also a water fountain nearby.

# Leader Orientation Training Registration Form

**Session 1**

Saturday, August 27

**Session 2**

Thursday, September 29

**Session 3**

Friday, September 30

**For More Information:**

► **Call :**

214-536-8498 (cell)

► **Email:**

seatteberry@yahoo.com

**Make Checks Payable to:**

**Garland ISD Council of PTAs**

**Send Registration forms and checks to:**

**Suellen Atteberry**  
5506 Teal Circle  
Rowlett, Texas 75088

PTA NAME:

PTA President:

PHONE #:

E-Mail:

**List the names of all board members who will be attending this session.**

**BE SURE TO CIRCLE APPROPRIATE SESSION IN THE LEFT-HAND COLUMN.**

1	7
2	8
3	9
4	10
5	11
6	12

<b>Total Attendees:</b>	<b>Amount Enclosed:</b>	<b>Check #</b>
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<p><b>CHILDCARE REGISTRATION</b></p> <p><i>Available Friday September 30th ONLY!</i></p> <p>Our registrants need childcare for a total of _____ children.</p>	<i>Name of Child</i>	<i>Age</i>	<i>Name of Child</i>	<i>Age</i>
	1		7	
	2		8	
	3		9	
	4		10	
	5		11	
	6		12	

**NOTE:** List names and ages of all children registered (use back of form if needed).